

Sr. No	Services	Designated Department to be Contacted	Official Email Address and Contact Number	Contact Person	Location
1	• Submission of Admission related documents.	Admission office	admissions@aurouniversity.edu.in	Respective Counsellors	Main Building Ground Floor
	• Admission Kit		0261-4088-103/106/101/102		
	• Letter related to Bank Loan				
2	• AURO ID Card	Program office	programoffice@aurouniversity.edu.in	Ms. Nisha Kathiwala	Main Building First Floor
	• Bonafide Certificate		0261-4088-148		
	• Class conduction				
	• No Dues				
	• Medium Of Instruction Letter				
	• Transportation Related Issues				
• Issues related to AURO email ID, Login, Password, Wifi	IT helpdesk	ithelpdesk@aurouniversity.edu.in	Mr. Manish Gheewala Mr. Mohit Sandwal	Main Building First Floor	
3	• Student ERP Login ID	ERP Cell	jbanker@jhminternational.com	Mr. Jeet Banker Mr. Ketan Patel	Main Building First Floor
	• ERP Related issues		ketan.patel@aurouniversity.edu.in		
	• Password Related Issues		0261-4088-201		
4	• Grievance related to continuous assessments / Internal Marks	Respective School	-	Level 1: Module Leader	-
	• Attendance			Level 2: Program coordinator	
	• All Kind of leaves			Level 3: Respective Head of the School	
	• Change of Section				
	• Letter of Recommendation				
5	• Issues related to End term Exam	Examination office	examination@aurouniversity.edu.in	Examination Team	Main Building First Floor
	• Hall ticket				
	• Re-evaluation				
	• ABC ID				
	• Name correction in grade sheets				
	• Transcript				
	• Marks sheet,				
	• Migration certificate,				
	• Attempt Certificate,				
	• Provisional Degree Certificate,				
	• Verification of all academic documents.				
	• WES papers verification and sealed envelope.				
6	• Inquiry related to Fees,	Accounts office	accounts@aurouniversity.edu.in	Mr. Dharmendra Kale Mr. Jitendra Patel	Main Building Ground Floor
	• Fees Receipt		0261-4088-117		
	• Deposit Money				
	• Scholarship				
	• Online Payment Options				